

HOLIDAY BAZAAR VENDOR APPLICATION

2026 Vendor Rules

What, When, Where

The Holiday Bazaar is a local craft market organized by the Adair County Extension Homemakers. Money generated from the Bazaar supports scholarships and educational programs of the Homemakers. The Bazaar will take place on Saturday, November 21st from 8:30 am to 1:30 pm CST at the Adair County Extension Office.

Register

Registration for the Bazaar is due by November 18th at 4:30 pm CST. To register, return this signed vendor sheet with payment to the Extension Office. The office is located at 409 Fairground Street, Columbia KY 42728. Anyone may be a Bazaar vendor, including non-Homemaker members. After 37 tables are sold, no new vendors will be accepted. First come, first served. A will-call list will be kept until the Bazaar.

Cost

There are two cost options for vendors to setup at the Bazaar.

- Option #1 Join Homemakers - To join Homemakers costs \$12 and you receive the full benefits of homemaker membership. Then additionally, to setup at the Bazaar will cost \$15. This is a total cost of \$27, \$12 membership + \$15 setup fee = \$27 total. Already paid 2026 members do not need to rejoin.
- Option #2 Setup as a Non-Member - Setup at the Bazaar for \$30 without joining homemakers.
- Additional tables will cost \$15 per table. Please notify the office at the time of payment if you would like extra tables. You may not bring your own tables.

Types of Vendors

The bazaar is intended for vendors who are profit seeking. However, up to six non-profit vendors will be allowed this year. Non-profit vendors will be placed in Room C. Please speak to Dylan Gentry for more information.

Items Not Allowed

The Bazaar is limited to handmade/locally sourced items only. Re-sell items are not allowed. The bazaar is a family friendly event. Yard sale items, political items, junk, obscene material, illegal items, etc. are not allowed. Weapons of any kind are not allowed to be sold. Vendors who bring banned items will be asked to leave without refund.

Wifi

Wifi is available for vendors. However, there are no assurances that wifi is secure. Caution should be exercised when executing credit card payments.

*Items requested by the public at last year's bazaar were more homemade baked goods, desserts, etc

Electricity

Electricity for vendors will be very scarce, but a limited number of outlets will be available based on table assignments. Accessories powered by batteries are the safest bets. Unsafe use of electricity, such as plugging multiple extension cords into one, overloading the outlet, frayed or exposed electrical wires, and tripping hazards are not allowed.

Setup

Setup for the Bazaar will begin at 4:00 pm on Friday, November 20th and conclude at 6:00 pm. Setup will then resume the day of the Holiday Bazaar beginning at 8:00 am on November 21st.

Vendors will be supplied a table and two chairs, the measurements of the rectangular table is 72x30 inches. Vendors may purchase an additional table for \$15 per table. Vendors can not bring their own additional table. Vendors can not setup their booths in a way that will block other vendors, walkways, or exits.

Takedown

You may begin packing up your table at 1:30 pm on Bazaar day. If the crowd begins to dwindle at an earlier time, you may pack up earlier.

Gift Cards

Vendors are no longer required to provide door prizes. Instead, the Homemakers will sponsor 10, \$5 gift cards to be used exclusively at the Bazaar. Customers can redeem these gift cards at participating vendor booths. Vendors can then turn in the gift cards to the Homemakers for reimbursement. These gift cards will be given away throughout the day and are valid only at the Bazaar.

Weather Emergencies/Cancellation

Emergency cancellations are determined by University of Kentucky policy.

First & Last Name: _____

Phone Number: _____

I agree to follow the vendor rules:

Signature _____

