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app. as a whole.

Form For Budget, Cumulative Quarterly Report and Annual Settlement For Calendar Year 2020

Adair County Sheriff

Part One - Summary and Reconciliation of All Accounts

Show & Describe All Accounts	Column 1	Column 2	Column 3	Column 4	Column 5
	20 Fee Account Budget Estimate	20 Fee Account Cumulative Actual	Account (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)	Account (NOT FEE ACCOUNT)
1. Receipts YTD	\$766,200.00				
2. Total Disbursements YTD	\$751,653.60				
3. Book Balance/Excess Fees	\$14,546.40				
4. Bank Statement Balance					
5. Plus Deposits in Transit					
6. Less Outstanding Checks					
7. Other					
8. Reconciled Bank Balance					
9. Accounts Receivable as of 12/31					
10. Unpaid Obligations as of 12/31					
11. Excess Fees					

Instructions: This form is the required format for the budget and the quarterly report. BUDGET: After completing the budget estimate columns of Parts One, Two and Three, submit to the fiscal court for approval by January 15th and following approval submit to the state local finance officer. QUARTERLY REPORT: The quarterly report is cumulative. Show the status of all funds in the official's charge during calendar year to date in Part One. Line 1 Show total receipts on a cash basis for the year to date for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Two of report. Line 2 Show total disbursements on a cash basis for the year to date for all accounts. Show current year fee account in COLUMN 2 as calculated in Part Three of report. Line 3 Show difference between lines 1 and 2 for all accounts. Line 4 Show bank statement balance(s) at close of quarter. Line 5 Show total deposits made prior to close of quarter that are not reflected in bank statement(s). Line 6 Show total amount of checks issued prior to close of quarter that are not reflected in bank statement(s). Line 7 Show investments. Line 8 Show line 4 adjusted for lines 5, 6, and 7. Line 8 should equal line 3 for all accounts. Line 9 Complete for quarter ending 12/31. Show calculation in Part Two of report. Line 10 Complete for quarter ending 12/31. Show calculation in Part Three of report. Line 11 Complete for quarter ending 12/31. Show line 8 adjusted for lines 9 and 10. All debt to be shown in Part Four. Report due to: State Local Finance Officer, 100 Airport Road, Third Floor, Frankfort, KY 40601 by the 30th day following the close of each quarter. Fax # 502-227-8691 / Ph # 502-892-3487

Approved by the fiscal court on the ___ day of _____, 20__.

To the best of my knowledge the information reported herein for the budget/quarter ended _____ is accurate and complete.

County Judge/Executive Date

Signature of County Sheriff Date

Part Two Receipts	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD
1. Corp Of Engineer	\$25,000.00					
2. State Grants						
3. State - KLEFFP	\$31,500.00					
4. Receipts YTD						
5. Finance and Administration Cab.	\$88,500.00					
6. Adanta	\$14,000.00					
7. Circuit Clerk						
8. Sheriff Security Services	\$14,000.00					
9. Fines/Fees Collected	\$12,000.00					
10. Court Ordered Payments	\$1,500.00					
11. Fiscal Court (includes Election Comm.)	\$3,600.00					
12. County Clerk (Delinquent taxes)	\$11,000.00					
13. Commissions on Taxes Collected	\$308,600.00					
14. Fees Collected for Services						
15. Auto Inspections	\$13,000.00					
16. Accident/Police Reports	\$1,500.00					
17. Serving Papers	\$31,000.00					
18. CCDW	\$4,000.00					
19. Penalty on taxes	\$36,000.00					
20. SRO (fiscal court)	\$20,000.00					
21. Interest Earned	\$1,000.00					
22. Total Revenues	\$616,200.00					
23. Petty Cash						
24. Borrowed Money						
25. State Advancement	\$150,000.00					
26. Bank Note						
27. Total Receipts (Total lines 22 through 26)	\$766,200.00					

Copy the figures shown on line 27 in the Budget Estimate column to the Summary on page 1, column 1, line 1. Copy the figure shown on Line 27 in the Total YTD column to page 1, column 2, line 1. Copy 9.

Part Two Receipts	Accounts Receivable 12/31	Settlement Total
1. Corp Of Engineer		
2. State Grants		
3. State - KLEFFP		
4. Receipts YTD		
5. Finance and Administration Cab.		
6. Adanta		
7. Circuit Clerk		
8. Sheriff Security Services		
9. Fines/Fees Collected		
10. Court Ordered Payments		
11. Fiscal Court (includes Election Comm.)		
12. County Clerk (Delinquent taxes)		
13. Commissions on Taxes Collected		
14. Fees Collected for Services		
15. Auto Inspections		
16. Accident/Police Reports		
17. Serving Papers		
18. CCDW		
19. Penalty on taxes		
20. SRO (fiscal court)		
21. Interest Earned		
22. Total Revenues		
23. Petty Cash		
24. Borrowed Money		
25. State Advancement		
26. Bank Note		
27. Total Receipts (Total lines 22 through 26)		

by the figure shown on Line 27 in the Receivable column to page 1, line

Part Three		Budget	1/1 thru	4/1 thru	7/1 thru	10/1 thru	Total
Disbursements		Estimate	3/31	6/30	9/30	12/31	YTD
Official Expenses							
1.	Personal Services						
2.	Sheriff's Gross Salary	\$85,000.00					
3.	Deputies' Gross Salaries	\$194,313.60					
4.	Part Time Gross Salaries	\$85,500.00					
5.	Clerks	\$60,840.00					
6.	SRO	\$20,000.00					
7.	OVERTIME GROSS	\$13,000.00					
8.	Employee Benefits						
9.	Kleppf	\$24,000.00					
10.	Employer's Share Social Security	\$31,000.00					
11.	Employer's Share Retirement						
12.	Employer's Share Haz. Duty Ret.						
13.	Employer's Workmans Compensation						
14.	Employer's Unemployment Ins.						
15.	Employer Paid Health Ins.						
16.	Training Fringe Benefit (HB810)	\$2,200.00					
17.	Contracted Services						
18.	Advertising	\$300.00					
19.	Vehicle maintenance and repairs	\$6,000.00					
20.	PTS (washes out)						
21.	Supplies and Materials (Tangible items with limited lifespan)						
22.	Office Materials and supplies	\$7,400.00					
23.	Uniforms	\$5,000.00					
24.	Gasoline	\$34,000.00					
25.	Tax system	\$4,000.00					
26.	training	\$1,000.00					
27.	Equipment	\$14,000.00					
28.	Convention	\$1,500.00					
29.	Dues	\$500.00					
30.	Postage	\$6,000.00					
31.	Inservice	\$2,000.00					
32.	Adanta transport	\$2,500.00					
33.	Bond	\$1,000.00					
34.	misc (labs)	\$600.00					
35.	Totals for Page	\$601,653.60					

Part Three Disbursements	Budget Estimate	1/1 thru 3/31	4/1 thru 6/30	7/1 thru 9/30	10/1 thru 12/31	Total YTD	Unpaid Obligations 12/31	Settlement Total
34. Auto Expenses on Personal Vehicles								
35. Gasoline								
36. Maintenance and repairs								
37. Re Insurance								
38. Depreciation								
39.								
40. Debt Service (Borrowed money, interest, lease/purchases)								
41. State Advancement	\$150,000.00							
42. Notes								
43. Interest								
44.								
45. Capital Outlay (Outright purchase of tangible items lasting in nature)								
46. Office Equipment								
47. Vehicles								
48.								
49.								
50. Total Official Expenses	\$751,653.60							
For offices that fee pool, pay fees to county prior to December 31, or counties over 70,000 in population, show payments on appropriate line below.								
51. Payments to County Treasurer								
52. Payments to State Treasurer								
53. Total Disbursements (Total lines 50, 51, and 52)	\$751,653.60							

Copy the figures shown on line 53 in the Budget Estimate column to the Summary on page 1, column 1, line 2. Copy the figure shown on Line 53 in the Total YTD column to page 1, column 2, line 2. Copy the figure shown on Line 53 in the Unpaid column (use

Part Four - Liabilities Outstanding

Quarter ended _____

Multi-year Issue	Issue	Issue	Totals
Where Budgeted	office	equipment	
Description	copier	tazer	
Term (# of Years)	4	5	
Current Interest Rate	%		
Issue Date	11/15/2018	11/15/2016	
Total Principal Amount	\$9,066.00	\$8,651.00	
Total Interest Amount			
Total Issue	\$9,066.00	\$8,651.00	
Principal Balance Remaining	\$7,443.52	\$5,544.00	
Interest Balance Remaining			
Less Reserve Earnings			
Net Outstanding	\$7,443.52	\$5,544.00	
Next Payment Date	12/15/2019	12/1/2019	
Next Payment Amount	\$188.87	\$1,848.00	
Final Payment Date	11/15/2022	12/1/2021	
Single Year Liabilities	Issue	Issue	
Where Budgeted			
Description			
Term			
Current Interest Rate			
Issue Date			
Total Principal Amount			
Total Interest Amount			
Total Issue			
Principal Balance Remaining			
Interest Balance Remaining			
Total Outstanding			
Next Payment Date			
Next Payment Amount			
Final Payment Date			
Total Outstanding			

Comments: